

Membership Application Form 2025

Please complete for AFRWC records and remit \$100 for initial membership payable to the Alberta Federation of Rural Water Co-operatives Ltd.

Name of Co-op:		
Mailing Address:		
City/Town:	Postal Code:	
Contact Person:		
Phone:	Email:	Fax:
Alternate Contact:		
Phone:	Email:	Fax:
General Location Within the Province of Alberta:		
North:	Central:	South:
Near Large Town/City of:		
Source of Water:		
Number of Members Served by Co-op:		
As of:		
Date of Application:		

Yearly renewal rate due as of January 1st of each year:

- At \$9.00 per membership (service connection)
- With no minimum or maximum rate per Co-op or Association

Membership entitles your Co-op to:

- Group insurance through RMA Insurance
- Central purchases or equipment
- Directorship in the AFRWC
- Sharing of information and resources
- Representation with government and agencies.

For Office Use Only:

Date Received: _____

Receipt No: _____ Renewal Receipt No: _____

Signature of AFRWC Representative: _____



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www.abwaterco-op.com

March 2025

Water Co-op Membership

Enclosed is a copy of our one-page fact sheet that will provide some information regarding the Alberta Federation of Rural Water Co-operatives Ltd. (AFRWC) and the fees for membership. Also enclosed is our Membership Application Form. Membership is \$100 for the first year and then going forward, an annual fee based on the number of curbstops. This rate is set at the Annual General Meeting. Currently the rate is \$9 per curbstop.

For new Co-ops/Utilities, please contact the Director of Rural Utilities, Alberta Agriculture and Forestry, (780) 427-0125 to register as a water utility company under the Rural Utilities Act. Water utility companies are governed and registered under this Act. Additional bylaws pertinent only to your co-op can be developed but must meet and be registered with Rural Utilities. Co-ops are also mandated to establish a reserve account for system replacement or extension.

Since July 2000, the Rural Utilities Act & Regulations has made it compulsory to carry Directors' Liability and Bond Insurance as well as Comprehensive Public Liability and Property Damage Insurance for each Water Utility Co-op or Association.

RMA Insurance and the AFRWC have joined forces and put together an insurance program specifically for the Water Co-ops that is open to active members of the Federation. Insurance coverage under the Water Co-op insurance program with Jubilee Insurance meets or exceeds the Rural Utilities Act and Regulation requirements.

If you are interested in joining this insurance program, please fill out the attached insurance questionnaire and forward completed questionnaires to our office directly for processing. Fill in the complete questionnaire. If an area does not pertain to your utility, please highlight as "non applicable". Once the Insurance Questionnaire is completed, we will get in touch with RMA Insurance and forward a price quote to you. To place insurance, RMA Insurance will require a letter from your previous insurer stating what your past 5 years claims experience is. If there is no previous insurer, please forward a signed letter from your utility Chairman stating this. A Certificate of Incorporation is also required.

We look forward to working with you. If there are any other questions, please contact me at (780) 416-6527 or our Chairperson, Gary Houston at (403) 532-8983.

Yours sincerely,

Chris Hancock

Executive Director
Alberta Federation of Rural Water Coops
Chris@ABWaterCo-Op.com
(780) 416-6527



Membership Costs:

Initial Fee – \$100

Annual Renewal Fees:

Are due January 1st of each year at \$9.00 per service connection with no minimum or maximum rate per Co-op or Association.

Insurance Available:

- ◆ General Liability
- ◆ Directors & Officers
- ◆ Property
- ◆ Boiler & Machinery
- ◆ Bond & Crime
- ◆ Automobile
- ◆ Environment

Meetings are held:

- Spring with the Annual General Meeting
- Fall at the Regional level

For further information please contact:

GARY HOUSTON,
Chairperson
Phone: (403) 532-8983
Email: garymhouston57@gmail.com

or
CHRIS HANCOCK,
Executive Director
Phone: (780) 416-6527
CELL: (780) 619-8260
Email: chris@abwaterco-op.com

The AFRWC is a collective identity recognized by the Government of Alberta and its associates including departments such as the Rural Utilities Division of Alberta Agriculture and Forestry, Alberta Environment and Parks, and Alberta Health.

AFRWC's mandate is to act as a forum for member co-ops to share information and experiences, and to act as a conduit and sounding board for the government before new regulations and/or legislation are implemented.

As a result of our Federation, we can also offer the following:

- ◆ group buying power at lower rates
- ◆ group insurance through Jubilee Insurance
- ◆ central purchases of equipment

Facilitation/assistance to new co-ops

- ◆ procedures
- ◆ forms
- ◆ by-laws/agreements
- ◆ new technology
- ◆ meetings/courses
- ◆ newsletter
- ◆ path finding
- ◆ Act/Regulation Compliance – ie. Reserve funds

Sharing of information and recourses

- ◆ legal advice
- ◆ GST information
- ◆ engineering inputs, etc.

We have representatives from across Alberta.

The Board of Directors are:

Gary Houston, Chair – Calgary Area
Cory Roberts, Director – Calgary Area
Ed Osborne, Director – Priddis Area
Eugene Wehlage, Director – Milk River Area
Kelly Wood, Director – Cardston Area
Trevor Lamb, Director – Chestermere Area
Lloyd Healy, Director – Lethbridge Area
Chris Hancock, Executive Director